

## 2011 CDBG FORMULA PROGRAM LOCAL FUNDING REQUEST COST ESTIMATE GUIDELINES

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Securing a cost estimate from an architect or engineer (or other applicable professional) is a required component to be eligible for funding consideration in the County's 2011 CDBG Formula Program application to the State of Ohio. The amount of the grant award allocated for your project (if selected) will be based on the cost estimate included with your funding consideration request. If your project is selected and the actual project costs are more than the amount of the grant allocated for your project, you, as the applicant, will be responsible for securing the additional funds needed from other sources. It is very important that the cost estimate be as accurate as possible. Please call the Community Development Staff at Hocking. Athens. Perry Community Action at 800-686-1093 or 740-767-4500 if you have any questions.

**Please share this form with the professional architect or engineer providing the cost estimate for your application to the County for funding consideration.**

### **Project cost estimate must be on letterhead and include:**

- Statement that the estimate takes into consideration Federal Prevailing Wage rates
- Fees for Engineering/Architecture services
- 10% Contingency
- Any permit fees, application fees, and survey costs if applicable.
- Eight year guarantee if the project is for street paving. Please note that Chip & Seal projects are not eligible.
- Cost estimate at current rates with an adjustment for inflation to take into consideration the project will not go into construction until spring/summer of 2012.

If funded, this project will undergo an environmental review. Please consider the following site conditions which may impact the cost of the project:

- Will the project impact any wetlands and/or floodplains? (If the project is in the floodplain it must be covered under FEMA flood insurance.)
- Will the project affect an historic building and/or district? (If the building is fifty years old or older, Ohio Preservation Office requirements/guidelines must be considered.)
- The project must be ADA compliant.
- Non-residential construction and improvements must meet or exceed State Building Codes
- Are there potential mold, asbestos, lead or other hazardous materials which may require mitigation or special disposal considerations?
- Utilities
- Stream crossings may require an ACoE permit
- Railroad crossings
- Any needed excavations or clearings may require an archaeological survey by OHPO
- Will any easements need to be acquired? If so, URA regulations will apply.
- Is there any evidence of unsuitable soil conditions?
- Will borings, soil analysis, or geological studies be required?

**This cost estimate is being used to request federal grant funding. If grant funds are used to pay for professional services such as engineering or architecture, the professional services must be bid out through the required procurement process.**